

**ISLAMI BANK BANGLADESH PLC
COMMON SERVICES DIVISION(CSD)
OPERATIONS WING
HEAD OFFICE, DHAKA**

Ref: IBBPLC/HO/CSD/GSD/2026/Q-03

May 03, 2026


NOTICE INVITING QUOTATION

Islami Bank Bangladesh PLC invites sealed quotation from bonafide Bangladeshi supplier / firm having wide experience in reverse osmosis water purification machine for supplying, fitting & fixing of spare parts for repairing and maintenance works of Reverse Osmosis Water Purification Machines at Bank's Head Office, Dhaka under the following terms and conditions:

1. **Name of work:** Supplying, fitting & fixing of spare parts for repairing and maintenance works of Reverse Osmosis Water Purification Machines, made in Taiwan at IB Tower including other Divisions/ Departments of Head Office situated at 2,14,20,28,39,40,43,63,73,75 Dilkusha, 10 Momenbag, 61 Purana Paltan Line, 5 Rajuk Avenue Extension, 149 Motijheel, and IBTRA, 13-A/2-A, Block-B, Babar Road, Mohammadpur, Dhaka.
2. **Collection of Documents:** The intending Quotationers will have to collect the Documents from the office of the undersigned by applying in their letterhead pad a) Quotationer must be submit the related documents before purchase the tender schedule, b) Experience certificate, c) Up-dated Trade License and d) Income Tax Payment Certificate and VAT Registration Certificate etc.
3. **Place, time and availability of Document:** Documents will be issued to the intending quotationers on all working days from the office of the undersigned during office hours from 04 May, 2026 to 10 May, 2026.
4. **Receiving & Opening Date & Time:** Quotation alongwith other supporting documents will be received in the office of the undersigned up-to **11:30 PM** on **May 11, 2026** and will be opened on the same day at **11:40 PM** in presence of quotationers / representative (s) who may like to be present.
5. **Condition applicable:** All terms & conditions in written fulfilling the Documents shall apply.
6. **Reservation:** Islami Bank Management is not bound to issue Work order in favour of the lowest Quotationer and reserves the right to accept any quotation and reject any or all quotations or may divide the works amongst the Quotationers without assigning any reason whatsoever.


03/05/2026
SAVP & Incharge GSD





**Executive Vice President &
Head of Common Services Division**

ISLAMI BANK BANGLADESH PLC
COMMON SERVICES DIVISION (CSD)
OPERATIONS WING
HEAD OFFICE, DHAKA.

TERMS AND CONDITION:

Name of the Works	Supplying, fitting & fixing of spare parts for repairing and maintenance works of Reverse Osmosis Water Purification Machines, made in Taiwan IB Tower at 40 Dilkusha and other Head Office premises (Owned and Rented)
Period of Service	01 (One) year.

01.	The intending Quotationer must quote the rate item wise on the space meant for the purpose, both in words and figure in the same language and should be free from any over writing. Every correction must be authenticated through initial of the Quotationer.
02.	The Quotationer must sign on each page of the quotation paper at the space meant for the purpose, failing of which his/her/their quotation will be rejected.
03.	The Quotationer shall have to submit the rate analysis as per pro-forma and also submit the rate analysis for non-schedule works as and when required.
04.	All materials & fittings must be approved by the consent official of the Department/ Division / Wing of the Bank before use.
05.	The Quotationer shall visit the project site & make him fully acquainted with the site condition & nature of the work involved before submission of the Quotation.
06.	All taxes, duties & other Government charges i.e. VAT, Income tax etc. will be deducted from the bill as per Government rules.
07.	Only 1(one) bill will be paid and payment will be made on submission of bill and consequent completion certificate by the authority. On physical execution of the work the quantity may be increased or decreased. The bill will be paid as per actual quantities of the work executed at the same rate of the work order.
08.	No claim for enhancement of rate shall be entertained due to price escalation or any other reason. Delay in work completion may occur for unforeseen reasons for which no extra claim will be entertained.
09.	All materials, tools, tackles, including labour with service charge, camping/storing materials, water, electricity etc. are to be arranged and supplied by the contractor within the contract price.
10.	Contractor shall be fully responsible for storage, security of materials and equipment at site at his own cost till completion of the work and work will be completed by his responsibility.
11.	All works of supplying, fitting & fixing of spare parts for repairing and maintenance works of Reverse Osmosis Water Purification Machines must be done properly as and where required with immediate effect.
12.	The quoted price shall be applicable for next one (01) year.


SAVP & Incharge GSD




Executive Vice President &
Head of Common Services Division

Signature of the Contractor
With seal & address

ISLAMI BANK BANGLADESH PLC
COMMON SERVICES DIVISION(CSD)
OPERATIONS WING
HEAD OFFICE, DHAKA

BOQ for repairing and maintenance works with spare parts of Reverse Osmosis Water Purification Machine (Taiwan, Model: THC-1550, Deng Yuan) for unit price including VAT, Income Tax, Service Charge and other charges (if any) at IB Tower and other premises of Head Office of the Bank.

Sl. No.	Name of items	Quantity	Per Unit price (Taka)
01	Motor 100GPD(KJ-2600)Brand- Aqua Pura, Origin- Taiwan	01	
02	RO Membrane 100GPD (Brand-CSM, Origin-Korea)	01	
03	Activated Carbon Filter / In line carbon Filter Brand- Aqua Pura, Origin - Taiwan	01	
04	Sediment Filter/ In line Sediment Filter Brand- Aqua Pura, Origin - Taiwan	01	
05	Adapter (Brand- Deng Yuan, Origin - Taiwan)	01	
06	Circuit (Brand- Deng Yuan, Origin - Taiwan)	01	
07	Solenoid Valve (Brand- Deng Yuan, Origin - Taiwan)	01	
08	Gasket (Brand- Deng Yuan, Origin - Taiwan)	01	
09	Flow (300CC) Brand- Deng Yuan, Origin - Taiwan	01	
10	Water tap (Brand- Deng Yuan, Origin - Taiwan)	01	
11	Water Connector Brand- Deng Yuan, Origin - Taiwan	01	
12	AutoSwitch (Brand- Deng Yuan, Origin- Taiwan)	01	
13	PP Cotton Filter Brand- Aqua Pura, Origin - Taiwan	01	
14	10" Transparent Housing Brand- Deng Yuan, Origin - Taiwan	01	
15	L. Connector Brand- Deng Yuan, Origin - Taiwan	01	
16	Hi Pressure Switch Brand- Deng Yuan, Origin - Taiwan	01	
17	Water Reserve Tank 3.5 Gallon Brand- Deng Yuan, Origin - Taiwan	01	
18	Pump Head	01	
	Total Taka		

In word:



Signature of the Contractor
With seal & address

